



## Terms and conditions of the GRANAT advanced training courses

Last updated: 6 June 2018

### 1. **Target group:**

The advanced training courses offered by the GRANAT graduate school (workshops, seminars, summer school) are basically open to all doctoral students in the Faculty of Natural Sciences who are enrolled at Leibniz University Hannover (LUH). This also includes doctoral students of other LUH faculties or other universities if they belong to one of the programmes for doctoral students, research training groups or one of the graduate schools which take place at the Faculty of Natural Sciences of Leibniz University Hannover or in which the Faculty of Natural Sciences is involved. Students may also participate in some GRANAT courses when this is stated in the course description.

Academic staff, postdocs and lecturers of the Faculty of Natural Sciences may participate as long as the GRANAT courses are not fully booked by doctoral students.

Secondly, doctoral students, academic staff, postdocs and lecturers of other LUH faculties and Hannover Medical School may participate as long as places are available.

### 2. **Schedule of fees:**

The actual costs of a course are met by the Faculty of Natural Sciences with an appropriate financial contribution from the research training group/the graduate school or the institutes where the participants are engaged. Course fees for participants from other LUH faculties or Hannover Medical School are not subsidised by the Faculty of Natural Sciences as a matter of principle.

As a rule, a fee is payable to participate in the advanced training courses offered; this fee is generally met by the institutes, research training groups or graduate schools in which the participants are engaged. Doctoral students and other participants therefore usually do not pay any fees themselves.

The course fees are used solely to fund the GRANAT advanced training courses. They are not intended to cover catering expenses.

The current course fees are listed on the GRANAT website under "[Course fees](https://www.granat.uni-hannover.de/qualifizierungsangebote.html)" (<https://www.granat.uni-hannover.de/qualifizierungsangebote.html>).

The fees must be paid to the GRANAT project account stated by the person signing the Declaration of Financial Responsibility contained on the registration form within 14 days of the payment demand having been received.

### 3. **Registration:**

Course registration is binding.

Participants register for a course via the online registration form on the web page of the individual GRANAT advanced training courses.



If you want to participate, you have to register individually for the courses. Registrations are accepted on a first come, first served basis, whereby doctoral students from structured doctoral programmes (e. g. research training groups, graduate schools) are given preference over students doing their doctorate on an individual basis.

4. **Registration terms and conditions:**

The registration terms and conditions are bindingly laid down via the online registration form on the web pages of the individual GRANT advanced training courses.

A pdf online registration form with the binding Declaration of Financial Responsibility is integrated into the online registration procedure, which must be signed by a person with budget responsibility (e. g. a supervisor of the doctoral student or the institute management) and must also be faxed to the online registration at GRANAT.

Participation in a fee-paying GRANAT course is only possible when the Declaration of Financial Responsibility has been submitted to GRANAT before the course commences.

The GRANAT graduate school confirms the registration by email. A course/workshop usually goes ahead when at least 7 registrations have been received.

Registrations which cannot be considered because the course is already full will be entered into a waiting list.

Doctoral students whose registration could not be considered are given preferential treatment when the next registrations for that particular advanced training course are processed.

The information from the online registration (last name, first name, email address and institute details, faculty/university, and research training group/graduate school, if applicable) are passed on to the course instructor for preparation purposes. The course instructors may possibly contact the participants prior to the course.

5. **Cancellation or no-show:**

When a participant cancels their registration or does not show up, there may still be an obligation to pay the course fee in full. For serious reasons for which the participant is not personally responsible before or during the programme, the GRANAT graduate school can agree to reduce the fee outstanding on application including a justification.

6. **Cancellation provision:**

If the course has to be cut short for reasons for which the GRANAT graduate school is responsible, no fees shall be charged for the classes which did not take place. When the minimum number of participants is not reached, GRANAT may cancel the course.

7. **Liability:**

Leibniz University Hannover, its legal representatives and agents are liable only – and non-contractually – in cases of wilful act and gross negligence. The liability in respect of damage arising from injury to life, limb, health or other material contractual obligations (cardinal obligations) is not affected by this. We accept no responsibility for personal belongings.



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8. If one or more provisions of this Agreement are or become ineffective, the validity of the remainder of the Agreement remains unaffected. The parties to the agreement agree to replace ineffective stipulations by new ones which come close to the regulations contained in the ineffective stipulations in a legally admissible form. Any disputes arising hereunder will be settled before a competent Hannover court of law.